

SECRET

14 December 1971

Approved For Release 2001/08/31 : CIA-RDP78-06362A000100020002-1

EYES ONLY

DTR Staff Meeting  
9 December 1971  
1000 - 1200

25X1A

[REDACTED]

25X1A

[REDACTED] Chief of the Retirement Affairs Division, OP, briefed the Staff (for about an hour) on the counseling and assistance programs available through his Division.

25X1A

DTR

25X1A

1. Support Meeting [REDACTED] Deferred, because of the length of the Staff Meeting, reporting on meeting of Office Heads with the DD/S (3 - 5 December).

2. Visit of Messrs. [REDACTED] Exhorted members present to police their respective quarters and rid them of excess furnishings.

25X1A

3. Top-Level Officers in OTR's Courses: Wants less frequent use. Many officers are not going to be available now that high-level reorganizational changes are being discussed.

4. End-of-Year Leave: Encouraged leave-taking for all who can arrange to do so.

5. CS Histories: Turned over [REDACTED] those requested by the Station.

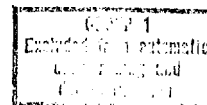
DDTR

25X1A

1. DD/P Staff Meeting, 8 December:

Noted that the CS promoted [REDACTED] of its officers to supergrades. (This was the headroom the CS had available.)

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25X1A

The DC/NE, [REDACTED] briefed the group on the Indian-Pakistan situation.

Re-write of NSCIDs going slowly.

2. Agency Training (Component) Report: Information from Schools needed now on Component Training; to be used in the report to be prepared during January. (Due in Ex. Dir. -Compt. 's office in February.

25X1A

3. Guest Speakers: Reminder of the need to notify the Guest Speaker Coordinator of changes in scheduling speakers and in submitting final (corrected as required) schedules.

25X1A

[REDACTED]

[REDACTED]

1. Matt Baird's Birthday and the 20th Anniversary of the Founding of OTR -- OTR's gift to be a pair of binoculars; contributions to be solicited through an announcement to OTR employees. (It was agreed that contributions not be solicited outside of OTR.) A scroll to accompany gift; contributors to sign it.

25X1A

2. Internal CTs in January IWA Course: Agreed that internals who have had the Intelligence Orientation within the most recent two years will not attend the Intelligence and World Affairs course.

25X1A

3. Seminar on Economic Problems: [REDACTED] will resume discussions with OER in terms of input into certain courses and possibly, a special seminar.

25X1A

[REDACTED]

1. Rosters and End-of-Year Statistics: Urged sending final rosters [REDACTED] so that she can prepare the statistics required for the Program Call.

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2. NIS - 10 January: Two candidates, both from Support. (Notes: there are three as of this writing; all Support.)

25X1A 3. Use of Classrooms: Asked that instructors be reminded to notify ISS about classrooms that they plan to use; moreso, call first during planning of a course or program to reserve a room.

[REDACTED]

1. Wives Training: Twelve wives in training, including wives of three officers designated to be COS; two more courses to start 3 January.

25X1A

2. Regular Classes: Eighty classes will be in session in January.

3. Language Highlights: Expected to be out the first of the year.

[REDACTED]

OTR Catalogue: Urged members to send in their write-ups.

25X1A

[REDACTED]

Senior Seminar: DTR wants paper on critiques sent to the Director by mid-week (13 December). Action.

25X1A

[REDACTED]

25X1A Defensive Driving Film: His noting the inquiry of [REDACTED] about release of film led to a discussion on control(s) of the film. No final determination.

25X1A

[REDACTED]

Christmas Activity: Reminded those present to encourage participation in the Toys-for-Children-Week (13 - 17 December).

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